

**Office Memorandum • UNITED STATES GOVERNMENT**

TO : Deputy Director of Training (General)

DATE: 14 May 1953

25 YEAR RE-REVIEW

FROM : Chief, Orientation and Briefing Division

SUBJECT: Report for Week 7 May - 13 May 1953

**I. INDOCTRINATION**

1. Because of the Tenth Agency Orientation Course, the weekly Indoctrination Program was presented on the afternoon of Thursday, 7 May 1953. A total of 60 persons attended which included 41 new people. 4 Reservists from G-2, 9 special consultants (funds received from [redacted] reimbursing O&BD for expenditures) and 6 from the Directorate of Intelligence, Air Force. Those from DI were:

<u>NAME</u>	<u>TITLE</u>
Lt Col Joseph L. McNeil	Intelligence Staff Officer, Targets
Lt Col Hugh D. Maxwell, Jr.	Intelligence Staff Officer, Policy
Maj Benjamin B. Peterson	Intelligence Staff Officer, Collections
Capt Damon Bates	Intelligence Staff Officer, Estimates
Miss Marie Miller	Intelligence Analyst, Estimates
Capt Paul D. Allen	Personnel Officer

2. [redacted] a member of our Medical Office, who is quite interested in the mental balance and judgment possessed by personnel of our Agency, asked that we watch closely the reactions of persons in our training programs. We told him that we would be very glad to cooperate, telling him that we have noticed certain persons in the past who display marked peculiarities while attending the Indoctrination Programs.

3. All of the special consultants were gratified for the treatment received and expressed themselves in favorable manner about both the Orientation and Indoctrination Courses.

**II. ORIENTATION**

1. Both informally (by casual comment) and more formally (by telephone or visit) we have received reactions to the Tenth Agency Orientation Course. We are most gratified and encouraged by the reactions of those who attended and are pleased with the inquiries which are being received already regarding possible attendance at the Eleventh Course.

2. Spoke to the Inspector General briefly about the wish of the DCI that the IG look into the recruitment and employment status of women in the Agency. The DCI had spoken to Mr. Kirkpatrick himself on this subject prior to my mentioning it.

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[REDACTED]  
3. Received assurance from the Department of Agriculture that no formal memorandum need be sent through the DCI to the Secretary of Agriculture to guarantee use of the auditorium for August, 1953. In fact, we have made a tentative reservation on the auditorium for November, 1953, also.

4. The Department of Agriculture is most appreciative of what we are doing in remedying the defects of the public address system in the auditorium.

5. Some of the material of the Tenth Agency Orientation Course has already been transcribed from the master tapes. We will work closely with the Plans and Policy Staff, OTR, to see that that office receives what is required for the Training Bulletins.

### III. PRESENTATIONS

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On Wednesday, 13 May, a special Presentations Program was conducted. Mr. Earl [REDACTED] introduced the program, monitored the questions and concluded the presentation. Considering the delay in the distribution of the notice regarding this program, a goodly audience of 64 attended.

### IV. SPECIAL

(13 May 1953)

1. The Chief, Orientation and Briefing Division, made a two-hour presentation to the current class of the Strategic Intelligence School. This class is much smaller than any they have had in the past two years (actually 83). Colonel Perry, Assistant Commandant, Strategic Intelligence School, said that a new two-week program is going to be instituted at the SIS during the last week in June and the first week in July. A letter has already been directed to us asking for our assistance in supplying lecturers for many subjects.

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2. A letter was received from Mr. Donald B. Lourie, Under Secretary for Administration, State Department, asking the services of the Chief, Orientation and Briefing Division, to give a special lecture to the Security Officers of the Department of State on Thursday, 14 May. As soon as word was received from the Office of the DCI, the Chief, O&BD, asked [REDACTED] Assistant to the Director, to inform the Director of Training about the request. ✓

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3. A special memorandum was sent to [REDACTED], Personnel Section, OTR, indicating our intentions to fill the Training Instructor, GS-13, slot for this office.

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